Instructions for Completing the Student Participation Form

\*\*completed samples are available on the Counseling website

Complete Student Participation Form with Parent/Guardian

* Complete top section
* Section I. – Parent/Guardian MUST **initial** all items
* Section II. – Fill in college(s) you have applied to/plan to attend as a DE student
* Section III/IV. – leave blank – counselor will complete with student
* Section V. – Student & Parent/Guardian – complete sections and sign
* Student will bring completed/signed form to counselor meeting (counselor will schedule a meeting with you as long as you have requested a dual enrollment meeting by signing up in the counseling office)

Instructions for Completing the Fulton Co. Dual Enrollment Contract

Complete Fulton County Dual Enrollment Contract with Parent/Guardian

* Complete top section except “total credits earned to date”
* Leave middle sections blank and complete “Projected Dual Enrollment Student Schedule”
* Student & Parent/Guardian – read and initial each section starting on Page 2 -3 and sign on the last page
* Student will bring completed/signed form to counselor meeting (counselor will schedule a meeting with you as long as you have requested a dual enrollment meeting by signing up in the counseling office)

Next Steps:

1. Request a dual enrollment meeting with your counselor by signing up in the counseling office
2. Your counselor will call you in to approve classes and sign your Student Participation Form
3. **Once you receive acceptance from the college** - send a screenshot to Ms. Wilson [wilsonrm1@fultonschools.org](mailto:wilsonrm1@fultonschools.org) – Ms. Wilson will then send you instructions to complete the funding for your classes