



# Dual Enrollment – Fall 2019

## Cambridge High School Deadlines



<u>DEADLINE DATE:</u>	<u>ACTION ITEM:</u>	<u>DETAILS:</u>
<b>Jan. 29<sup>th</sup> – Feb. 28<sup>th</sup></b>	<ul style="list-style-type: none"><li>• Apply to college</li><li>• Register for ACT/SAT test if needed</li></ul>	Student follows college specific application instructions to apply as a dual enrollment student with the college(s) where they plan to take classes.
<b>Jan. 29<sup>th</sup> – March 29<sup>th</sup></b>	<ul style="list-style-type: none"><li>• Email DE Liaison screenshot proof of completed application to college</li><li>• Complete Student Participation Form (SPA)</li><li>• Complete Fulton County Contract</li><li>• Meet with counselor for course approval</li></ul>	Student will email DE Liaison screenshot proof of completed college application. DE Liaison will email (SPA) and Fulton Co. Contract to student for student/parent completion. Student will set up time to meet with counselor for course approval.
<b>May 22<sup>nd</sup></b>  *LAST DAY FOR ANY COLLEGE ACCEPTANCE	<ul style="list-style-type: none"><li>• Email DE Liaison a screenshot of your college acceptance</li><li>• Complete Funding Application</li></ul>	Student will email DE Liaison a screenshot of their college acceptance. DE Liaison will send student instructions for completing required dual enrollment funding application.
<b>Summer</b>	<ul style="list-style-type: none"><li>• Check email accounts daily</li><li>• Attend college orientation if applicable</li><li>• Register for approved courses</li></ul> <p>**Registering for different courses will compromise the ability to take local high school courses**</p>	Student should check both personal and college email accounts regularly for important information pertaining to dual enrollment orientation, course registration, and other critical information. Student will attend orientation if applicable and register for courses as approved by their counselor.
<b>July 20<sup>th</sup></b>	<ul style="list-style-type: none"><li>• Email DE Liaison <u>and</u> student's counselor a copy of college class schedule</li></ul> <p>**This does not apply to students taking dual enrollment classes on-site at Cambridge High School**</p>	Student will email a copy of their college class schedule to DE Liaison and counselor. Any student that does not provide a copy of their registered college courses by this deadline will be rescheduled for local high school courses.